



PO Box 491723  
Lawrenceville, GA 30049  
404-819-6080

**Contractual Agreement**

This is to confirm that the client: \_\_\_\_\_

whose mailing address is: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

telephone number: \_\_\_\_\_ e-mail address: \_\_\_\_\_

has contracted Mark Schwartz (and/ or his associate) of Any Occasion DJs to provide  
disc jockey services for the function of: \_\_\_\_\_

to be held on the date of: \_\_\_\_\_ beginning at: \_\_\_\_\_ am/ pm

and ending at: \_\_\_\_\_ am/ pm held at: \_\_\_\_\_

which is located at the address of: \_\_\_\_\_  
\_\_\_\_\_

Phone number: \_\_\_\_\_

at the agreed upon rate of \$ \_\_\_\_\_. If the client wants to extend their event by  
adding additional time, they agree to pay the fee in cash by the end of the event that night.

The client is asked to provide the disc jockey with one banquet table, four feet in length, with an appropriate black skirted covering. The DJ requires access to one electrical outlet within 10 feet of the area in which he will be set up. If the function is to be held outdoors, the client agrees to ensure that the disc jockey and his equipment are furnished with adequate covering from the outdoor elements. The client agrees that events may be temporarily suspended or canceled during inclement weather for the safety of guests and to prevent damage to the disc jockeys equipment.

The client agrees to maintain adequate security in the service and access areas so as to protect the property and equipment of Mark Schwartz or his associate from theft, vandalism or other damage. In the event of circumstances deemed by Mark Schwartz or his associate to present a threat or implied threat of injury to the disc jockey talent or his equipment (computers, speakers, microphones, etc.), Mark Schwartz and his associate reserves the right to cease the performance and the client shall be responsible for payment in full regardless if the situation is resolved or not. The client also agrees to be fully responsible for the loss or damage to the disc jockeys equipment used to provide the services noted herein while said equipment is situated on the property owned by or under the control of the client and/or the client's guests.

The client agrees to assume complete liability for all claims of personal injury or property damage arising from the engagement noted herein and shall hold Mark Schwartz or his associate completely harmless with respect to any and all claims, actions and charges of every kind, nature and description in all such cases. The client indemnifies Mark Schwartz, his associate and Any Occasion DJs from all liability for loss, damage, claims, fines or judgments that may arise as a direct or indirect result of provision of service under this contract, and/or from activities or events during the performance for any reason. This Contract shall be governed by the laws of the State of Georgia.

Your event will be guaranteed and reserved upon receipt by US mail of this original signed contractual agreement by the appropriate party along with a non-refundable, non-transferable fifty percent (50%) retainer. The remaining balance of the account is due in full 14 days prior to the said event date. Any cancellations, changes in dates or times must be received in writing thirty (30) days prior to the event or the remaining balance of the account will be due in full. A mandatory \$35.00 fee will be applied to all checks returned unpaid.

I understand and agree to the terms of this contract as detailed above:

Client's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Mark Schwartz: \_\_\_\_\_ Date: \_\_\_\_\_  
Any Occasion DJs